

Simple Order System (SOS)

Upgrade Instructions

Version 9.4



1. The latest upgrade files for SOS are available on the CH2 Website at http://www.ch2.net.au/contact/sos

CH2					
HOME ABOUT CH2 Y	HOSPITAL ~				
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CAREERS AT CH2	>	The Simple Order System (SOS) has revolutionised the supply process, giving healthcare providers direct			
EXECUTIVE TEAM	>	access to CH2's inventory of over 15 000 products via their PC.			
SOS	>	The SOS software is free of charge, easy to use and allows the healthcare professional to control the			
SUSTAINABILITY	>	entire ordering process. • Ordering is faster and more flexible.			
THIRD & FOURTH PARTY LOGISTICS	>	 The price and availability of CH2's entire product range can be checked by the user before an order is sent electronically via SOS. Searches can be conducted for all products of a similar description to find the best price or a suitable 			
SPONSORSHIP	>	alternative. • You can view your purchase history and current orders.			
AWARDS & RECOGNITION	>	 On-site installation, training and ongoing support are supplied free of charge. 			
		Setup SOS If you would like to be set up with SOS please contact your Business Development Manager on 1300 720 274. Download SOS software To download SOS Software click here			

2. Click 'Open' or 'Run' in the 'File Download' box shown below. This will download the upgrade and open the 'Self Extracting Archive' screen.

File Dow	nload 🛛 🔀
?	Some files can harm your computer. If the file information below looks suspicious, or you do not fully trust the source, do not open or save this file.
	File name: Sos8[1].2.10.exe
	File type: Application
	From: www.ch2.net.au
	This type of file could harm your computer if it contains malicious code.
	Would you like to open the file or save it to your computer?
(<u>Open</u> <u>Save</u> Cancel <u>M</u> ore Info
	Always ask before opening this type of file
322	KB of get_document.php?doc_id=94&PHPS 💶 🗙
	4



3. When the 'Self Extracting Archive' screen shown below appears, click the browse button (circled) to locate the folder where SOS is installed (usually C:\SOS). Click 'Start' to begin the upgrade.

Self-extract	ing Archive		
Extract to :	D:\Upgrade 8.2.3	<u>S</u> tart	
<u>F</u> iles :	Sos.exe	Close	
		<u>A</u> bout	
Existing files : Confirm overwrite Don't overwrite Deverwrite			
Cr	eated with PowerArchiver 2000 http://www.powerarch	niver.com	

4. Click 'Yes' when asked to overwrite existing files. Once the upgrade is finished, click 'OK'.

Confirm overwrite of		Finished.
Sos.exealready exists, overwrite ?		All files have been extracted.
🗖 Don't <u>a</u> sk again		*
Yes <u>N</u> o		<u>[OK</u>

5. Close the 'Self Extracting Archive' screen from point 3 and open SOS. Click 'OK' to both messages shown below. SOS has now been upgraded to the latest version and you may use SOS as normal.



Continue	×
•	DataBase Has Been Compacted and Backed Up
	OK

If you have any questions, contact the CH2 Help Desk on 03 9554 0495, your local Representative or see our Website at <u>www.ch2.net.au</u>.